

### Work Session Minutes

**1. Call to Order**

Mayor Reid called the Work Session to order at 5:01 p.m. Present were Councilmembers Perkins, Perks, Dailey, Del Bosque-Hobdy, Francey, and Linson-Bell. Also present were City Manager Steve Alexander, City Secretary Debra Newell and City Attorney Daniel Ray.

**2. Items to be Discussed**

A. 2013 Budget Process (*Cliff Copeland, Finance Director*)

Cliff Copeland reminded the City Council about the first Town Hall Budget Meeting scheduled for March 25, 2013 at 5:30 at the Civic Center.

B. Department Presentations – Parks and Recreation (*Colby VanGundy, Parks and Recreation Director*)

Colby VanGundy gave an over view of the responsibilities of his department. He outlined the areas that his crews mow on a regular basis that are *not* located in City parks. He also listed the special programs and events his department coordinates and manages.

C. City Council Proposed Strategic Initiatives (*Steven J. Alexander, City Manager*)

City Manager Steve Alexander, asked the City Council to review the proposed Strategic Initiatives as he will be bringing them back for adoption. City Staff utilizes these initiatives during the budget process.

**3. Items on the Regular Agenda of March 12, 2013**

**4. EXECUTIVE SESSION AS NEEDED FOR AGENDA ITEMS OR EXECUTIVE SESSION ITEMS AS LISTED ON THE REGULAR AGENDA - SECTIONS 551.071, 551.087, 551.072, 551.074, OR 551.073**

**5. Adjourn**

Being no further discussion, the work session was adjourned at 5:50 p.m.

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**Regular Meeting Minutes**

**1. Call to Order**

Mayor Reid called the regular session to order at 6:00 p.m. Present were Councilmembers Perkins, Perks, Dailey, Del Bosque-Hobdy, Francey, and Linson-Bell. Also present were City Manager Steve Alexander, City Secretary Debra Newell and City Attorney Daniel Ray.

**2. Invocation**

Pastor Debra Leone of Redeemer Lutheran Church gave the invocation.

**3. Pledge of Allegiance**

**4. Presentations**

**5. Citizens to be Heard**

John Kelso, 3503 Highmeadow, distributed a chart he compiled with information about Police and Fire Departments from our comparison cities.

**6. Consent Calendar**

- A. City Council Meeting Minutes – February 26, 2013
- B. Resolution of the City Council of the City of Greenville, Texas, appointing a member to Place 4 on the GEUS Board of Trustees (*City Council*)

Barry Gluck is appointed by Resolution 13-07: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENVILLE, TEXAS, APPOINTING A MEMBER TO PLACE 4 ON THE GEUS BOARD OF TRUSTEES; AND ESTABLISHING AN EFFECTIVE DATE.**

- C. Resolution adopting revisions to the City's Personnel Manual to comply with changes to the Family Medical Leave Act (*Barry Robinson, Director of Human Resources*)

Resolution 13-08: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENVILLE, TEXAS, ADOPTING REVISIONS TO THE CITY'S PERSONNEL MANUAL TO COMPLY WITH CHANGES TO THE FAMILY MEDICAL LEAVE ACT; AND PROVIDING AN EFFECTIVE DATE.**

Item D was considered separately.

- D. Ordinance approving the purchase of John Deere mowing equipment from Austin Turf and Tractor through Texas Buy Board (*Colby VanGundy, Director of Parks and Recreation*)
- E. Ordinance authorizing the final payment of the unit price construction contract with LH Lacy Company, Ltd. for Monty Stratton Construction (*Massoud Ebrahim, Director of Public Works*)

Ordinance 13-019: **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GREENVILLE, TEXAS, AUTHORIZING FINAL PAYMENT FOR THE UNIT PRICE CONSTRUCTION CONTRACT WITH LH LACY COMPANY, LTD., FOR MONTY STRATTON CONSTRUCTION; AND PROVIDING AN EFFECTIVE DATE.**

Councilmember Bell moved for the adoption of Consent Calendar items A, B, C & E, Councilmember Francey seconded. Motion carried by unanimous consent of the City Council.

The Council now discussed Item D:

Mayor Reid noted that the number of mowers were different than discussed during the issuance of the Certificates of Obligation. He felt it was misleading to the public to change the number of mowers and the change in types. He also was not in favor of adding a Gator to the purchase, since it was not discussed before.

Parks and Recreation Director, Colby VanGundy, noted that the mowers on the Buy Board, were from a different manufacturer, so that is why they are different. He also noted by switching one of the mowers and adding a Gator, he was trying to increase productivity.

Councilmember Perkins moved, but specifically excluding the Gator, Councilmember Del Bosque-Hobdy seconded for the enactment of Ordinance 13-018: **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GREENVILLE, TEXAS, APPROVING THE PURCHASE OF JOHN DEER MOWING EQUIPMENT FROM AUSTIN TURF AND TRACTOR THROUGH TEXAS BUY BOARD; AND PROVIDING AN EFFECTIVE DATE.** Motion carried by majority vote (6-1) of the City Council, with Mayor Reid voting "no".

## 7. Public Hearings

- A. Consideration and action on an ordinance authorizing a Professional Service Agreement with Cobb Fendley and Associates, Inc. for the design of the 2013 Webb Street Water Tower Rehabilitation and authorizing a budget amendment to the Utility CIP Fund (*Massoud Ebrahim, Director of Public Works*)

The Annual TCEQ Water Tank Inspections performed first in 2009 by Dunham Engineering and then again in 2012 by Texas Tank Services recommended the rehabilitation of the 1,000,000 gallon elevated storage tank located at Webb Street.

A budget amendment to the Utility CIP Fund, in the amount of \$42,800 is necessary for this project.

Mayor Reid opened the public hearing and asked if anyone wishes to speak in favor of this item. There was no one. He asked if anyone wished to speak in opposition of this item. There was no one. Mayor Reid closed the public hearing.

Councilmember Francey moved, Councilmember Bell seconded for the enactment of Ordinance 13-020: **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GREENVILLE, TEXAS, AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH COBB FENDLEY AND ASSOCIATES, INC., FOR THE DESIGN OF THE 2013 WEBB STREET WATER TOWER REHABILITATION; AUTHORIZING A BUDGET AMENDMENT TO THE UTILITY CIP FUND; AND PROVIDING AN EFFECTIVE DATE.** Motion carried by unanimous vote of the City Council.

## 8. Ordinances

- A. Consideration and action on an ordinance authorizing a construction contract for Animal Shelter (*Massoud Ebrahim, Director of Public Works*)

The scope of this project is to tear down the existing animal control office building, add an office area to the existing dog kennel area, and renovate the dog kennel area, isolation building, and update the HVAC inside the shelter.

This project was first bid in October of 2011. The lowest base bid in 2011 was \$499,191. Due to rising construction costs the low bid received in January 2013 is 33% higher than that of 2011.

Concord Commercial Services, Inc. of Balch Springs, Texas is the lowest responsible bidder with a base bid of \$665,272 for this lump sum price contract with an Alternate Bid to add concrete base in the amount of \$2,100 for a total of \$667,372.

Councilmember Dailey noted the large price increase since the last bid. He agreed that something needs to be done with the facility, but not sure this is the right thing to do.

Mayor Reid also noted that he feels this is large amount to spend for not completely fixing the problem.

Councilmember Perkins noted that the competitive bid process was followed and seven bids were submitted that were in the same price range.

Councilmember Perkins moved, Councilmember Perks seconded for the enactment of Ordinance 13-021: **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GREENVILLE, TEXAS, AUTHORIZING A LUMP SUM PRICE CONSTRUCTION CONTRACT WITH CONCORD COMMERCIAL SERVICES, INC., FOR THE ANIMAL SHELTER ADDITION AND RENOVATIONS PROJECT; AND PROVIDING AN EFFECTIVE DATE.** Motion carried by majority vote (4-3) of the City Council, with Reid, Dailey and Bell voting "no".

## 9. Resolutions

- A. Consideration and action on a resolution appointing members to Places 1 and 6 and on the Library Advisory Board (*Debra Newell, City Secretary*)

Councilmember Perkins moved to nominate Linda Gregg for Place 1 and Vicky Peterson for Place 6, Councilmember Del Bosque-Hobdy seconded for the adoption of Resolution 13-09: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENVILLE, TEXAS, APPOINTING MEMBERS TO THE LIBRARY ADVISORY BOARD TO SERVE IN PLACES 1 AND 6; AND SETTING AN EFFECTIVE DATE.** Motion carried by unanimous vote of the City Council present.

- B. Consideration and action on a resolution appointing a member to Place 1 on the Tourism and Convention Advisory Board (*Debra Newell, City Secretary*)

Councilmember Perkins moved to nominate Terry Thomas for Place 1, Councilmember Dailey seconded for the adoption of Resolution 13-10: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENVILLE, TEXAS, APPOINTING A MEMBER TO THE TOURISM AND CONVENTION ADVISORY BOARD TO SERVE IN PLACE 1; AND SETTING AN EFFECTIVE DATE.** Motion carried by unanimous vote of the City Council present.

## 10. Board and Commission Minutes/City Staff or City Council Reports

Airport Advisory Board Meeting Minutes from January 20, 2013  
Animal Shelter Meeting Minutes from 2012  
February Code Enforcement Statistics  
Perdue Monthly Report

## 11. Executive Session

Discussed during the worksession.

A. Section 551.074: City Council Appointees [City Attorney, City Judge, City Manager, City Secretary]

**12. Take action on any item discussed in Executive Session**

**13. Adjourn**

There being nothing further, the meeting was adjourned at 6:45 p.m.