

Fletcher Warren Civic Center
5501 Business Highway 69**City Council**
David L. Dreiling, MayorPlace 1 Jerry Ransom, Mayor Pro Tem
Place 4 Holly GotcherPlace 2 Al Atkins
Place 5 Brent MoneyPlace 3 John Turner
Place 6 Cedric Dean

Work Session Minutes**1. Call to Order**

Mayor Dreiling called the Work Session to order at 5:00 p.m. and noted for the record that Mayor Pro Tem Ransom and Councilmembers Atkins, Turner, Gotcher, and Money were present. Also present were City Manager Summer Spurlock, City Attorney Daniel Ray, and City Secretary Carole Kuykendall. Councilmember Dean was absent.

2. Items to be Discussed**1. Greenville East Sub-Area Thoroughfare and Traffic Analysis (*Dee Hilton, Chairman*)**

Sandip Faldy with Freeze and Nichols discussed traffic analysis and assessment of thoroughfare needs, identified roadway improvements over a 5-year and 10-year span, needs of thoroughfares, and revision of a thoroughfare plan map.

Information was obtained from Greenville ISD, L3Harris, Hunt County, and City Staff. Future key site developments include Kari Beth Crossing 2, Future Middle School, Ellis Development, and Cross Timber Apartments.

2. Departmental Budget Presentations**A. Community Development (*Steve Methven, Community Development Director*)**

Director Steve Methven discussed his staff and the responsibilities of the department, number of code enforcement cases, city abatement cases, and permitting and inspections numbers. Also discussed the results of the Property Maintenance Specialist and the City Planner. Noted the Comprehensive Plan is 60% complete with a projected completion date of December 2020.

3. Departmental Budget Highlights (*Summer Spurlock, City Manager*)

Item presented at 6:00 p.m. meeting.

3. Items on the Regular Agenda of July 28, 2020**4. EXECUTIVE SESSION AS NEEDED FOR AGENDA ITEMS OR EXECUTIVE SESSION ITEMS AS LISTED ON THE REGULAR AGENDA - SECTIONS 551.071, 551.087, 551.072, 551.074, 551.089, OR 551.073****5. Adjourn**

Mayor Dreiling adjourned the Work Session at 5:58 p.m.

Mayor Dreiling reopened the Work Session at 6:03 p.m. and noted for the record that Mayor Pro Tem Ransom and Councilmembers Atkins, Turner, Gotcher, and Money were present. Also present were City Manager Summer Spurlock, City Attorney Daniel Ray, and City Secretary Carole Kuykendall. Councilmember Dean was absent.

Item 3 Departmental Budget Highlights from the Work Session agenda was presented at this time by City Manager Summer Spurlock. This review highlights what the City's Departments have presented over the past few months regarding the FY2020-2021 budget. For FY 2020-2021, one cent on the ad valorem tax rate will generate \$223,328 allowing for protested and frozen values and assuming a 99% collection rate. 2019-2020 value assuming a 99.5% collection rate was \$208,738.

Revenue:

	<u>2019-2020</u>	<u>2020-2021</u>	<u>%</u>
➤ Property Tax	\$ 8,256,046	\$ 9,043,442	9.5
➤ Sales Tax	\$ 7,918,447	\$ 7,918,447	-
➤ Franchise Fees	\$ 4,439,975	\$ 4,549,920	2.4
➤ Lic. and Perm.	\$ 859,857	\$ 891,344	3.6
➤ Other Revenue	\$ 3,927,622	\$ 3,590,058	-8.5
Total	\$25,401,947	\$25,993,211	2.3

Parks and Recreation:

➤ Maintenance and Operations	
➤ 19-20 Budget	\$1,467,857
➤ 20-21 Budget	\$1,454,892
Change	-0.08%
➤ Capital Requested	
➤ Walking Trail Oak Creek Park	\$ 203,000
➤ Zip Lines	
Graham Park	\$ 30,449
Oak Creek Park	\$ 30,449

Community Development:

➤ Maintenance and Operations	
➤ 19-20 Budget	\$ 790,341
➤ 20-21 Budget	\$ 818,051
Change	3.5%
➤ Personnel Requested	
➤ GIS Technician	\$ 96,361
➤ Permitting Clerk	\$ 50,659

Administrative:

➤ Maintenance and Operations	
➤ 19-20 Budget	\$1,969,539
➤ 20-21 Budget	\$1,914,895
Change	-2.7%

- Capital Requested
 - Fire Station Upgrades \$ 48,500
 - HVAC Replacements (9 units) \$ 30,000
 - Carpet Cleaning (Year 2) \$ 8,000
 - Parking Lot Lights (Year 2) \$ 6,600
 - New Floor machine (Reecy Davis) \$ 10,000

Library:

- Maintenance and Operations
 - 19-20 Budget \$ 548,790
 - 20-21 Budget \$ 543,089
 - Change -1.03%

Animal Control:

- Maintenance and Operations
 - 19-20 Budget \$ 439,838
 - 20-21 Budget \$ 437,072
 - Change -0.06%
- Capital Requested
 - Kennel Replacement \$ 7,600
(Year 1-6 kennels per year)

Convention and Visitors Bureau:

- Maintenance and Operations
 - 19-20 Budget \$ 573,584
 - 20-21 Budget \$ 521,559
 - Change -9.07%
- Capital Requested
 - Sports Park Shade Structure \$ 43,000

Account includes transfers to the following:

Main Street-\$45,000
Tourism Distribution-\$50,000
Sports Tournaments-\$3,000

Venue Management:

- Maintenance and Operations
 - 19-20 Budget \$ 192,701
 - 20-21 Budget \$ 200,353
 - Change 3.9%
- Capital Requested
 - Municipal Aud. Roof Replacement \$ 160,000
 - Civic Center Restroom Upgrades \$ 10,000

Main Street:

➤ Maintenance and Operations	
➤ 19-20 Budget	\$ 186,199
➤ 20-21 Budget	\$ 161,906
Change	-13%

Fire:

➤ Maintenance and Operations	
➤ 19-20 Budget	\$6,280,257
➤ 20-21 Budget	\$6,692,550
Change	6.5%
➤ Personnel Requested	
➤ Update to Pay Plan (Year 2)	\$ 292,836
➤ Capital Requested	
➤ Fire Truck (Pay as you go)	\$ 250,000

Police:

➤ Maintenance and Operations	
➤ 19-20 Budget	\$8,028,026
➤ 20-21 Budget	\$8,325,449
Change	3.7%
➤ Personnel Requested	
➤ 2 Patrol Officers	\$ 245,840
➤ Capital Requested	
➤ Command Post Replacement	\$ 257,545
➤ Body Cameras	\$ 43,500
➤ Shotgun Replacement	\$ 27,750
➤ Tactical Sighting System	\$ 16,277

Streets and Traffic:

➤ Maintenance and Operations	
➤ 19-20 Budget	\$1,337,653
➤ 20-21 Budget	\$1,347,411
Change	0.72%
➤ Personnel Requested	
➤ 2 Concrete Finishers	\$ 107,238
➤ 2 Storm Sewer Drainage Techs.	\$ 92,580
➤ Capital Requested	
➤ Latex Printer	\$ 31,765

Engineering:

➤ Maintenance and Operations	
➤ 19-20 Budget	\$ 182,552
➤ 20-21 Budget	\$ 191,105
Change	4.6%

➤ Personnel Requested	
➤ Construction Inspector	\$ 73,643
➤ Capital Requested	
➤ Street Improvement Program	\$2,000,000
➤ Drainage Improvements	\$ 220,000
➤ Sidewalk, Curb, and Gutter Imp.	\$ 250,000
➤ Roy Warren Expansion Eng.	\$ 350,000

Water Treatment:

➤ Maintenance and Operations	
➤ 19-20 Budget	\$2,650,558
➤ 20-21 Budget	\$2,491,461
Change	-6%
➤ Personnel Requested	
➤ Maintenance Worker	\$ 59,138
➤ Capital Requested	
➤ Levee Repair #4 and #5	\$1,750,000
➤ WTP Chemical Storage	\$ 700,000
➤ Transfer Pump Replacement	\$ 120,000
➤ Steel Building Workshop	\$ 75,000

Water Distribution:

➤ Maintenance and Operations	
➤ 19-20 Budget	\$1,285,428
➤ 20-21 Budget	\$1,565,456
Change	21.7%
➤ Personnel Requested	
➤ 4 Utility Workers	\$ 189,840
➤ Capital Requested	
➤ Dump Truck	\$ 124,611
➤ Skid Steer	\$ 49,000
➤ Pipe Replacement	\$ 200,000
➤ Industrial Water Second Feed	\$ 860,000
➤ 1570 Water Extension	\$ 825,000
➤ Lee St. Trunk Main	\$ 780,000
➤ North Side Water Replacement	\$ 200,000

Wastewater Collection:

➤ Maintenance and Operations	
➤ 19-20 Budget	\$902,091
➤ 20-21 Budget	\$937,049
Change	3.8%
➤ Capital Requested	
➤ Mini Excavator	\$ 42,979

➤ Jack Hammer Attach. and Trailer	\$ 19,453
➤ Stanford St. Utility Replacements	\$ 613,000
➤ Bethel Lift Station	\$ 30,670

Wastewater Treatment:

➤ Maintenance and Operations	
➤ 19-20 Budget	\$1,556,052
➤ 20-21 Budget	\$1,791,028
Change	15.1%
➤ Capital Requested	
➤ Spare Fine Screen for Headworks	\$ 276,000
➤ Spare Blower and Motor	\$ 60,000

Airport:

➤ Maintenance and Operations	
➤ 19-20 Budget	\$ 141,387
➤ 20-21 Budget	\$ 172,410
Change	21.9%
➤ Capital Requested	
➤ GA East Parking Ramp	\$1,400,000
➤ GA Taxiway Extension	\$ 812,038
➤ Airport Appraisal	\$ 25,000
➤ Self-Serve Fuel Upgrade	\$ 15,795
➤ Emergency Shelter	\$ 7,450
➤ Airport Terminal Signage	\$ 6,114

Information Technology:

➤ Maintenance and Operations	
➤ 19-20 Budget	\$1,168,091
➤ 20-21 Budget	\$1,071,478
Change	-8.2%
➤ Personnel Requested	
➤ IT Technician	\$ 96,361
➤ Capital Requested	
➤ Computer Replacements	\$ 50,000
➤ Patrol Laptop Lease	\$ 20,468

Pay Study:

Plan was to phase in all changes within 3 years that would allow for:

- Every job code to be in the top 50% of comparison cities.
- Every job to not be at the bottom of the competitive cities.
- Every job to be comparable to the employee that holds the position.

*Year 2 (FY 2020-2021) is on hold due to the uncertainty of many factors.

Personnel Additions:

- | | |
|-------------------------------------|-----------|
| ➤ Information Technology Technician | Full-Time |
| ➤ Assistant to the City Council | Part-Time |

Vehicle Replacement:

- | | |
|---|-----------|
| ➤ Total General Fund | \$141,477 |
| ➤ 15 Emergency Response Vehicles
(Patrol, CID, PD Support, and Fire) | \$133,777 |
| ➤ 1 Non-Emergency Response Vehicle
(Animal Control) | \$ 7,700 |
| ➤ Total Water/Wastewater
(7 Vehicles) | \$ 62,218 |

Important Dates:

- **8/11/2020**-Proposed Budget presented to Council, set dates for public hearings on tax rate and budget
- **8/25/2020**-First public hearing on budget
- **9/8/2020**-Public hearing on tax rate, second public hearing on budget, adopt budget, ratify tax rate, and adopt tax rate

At the time of 6:33 p.m. Mayor Dreiling closed the Work Session.

Regular Session Minutes

1. Call to Order

Mayor Dreiling opened the Regular Session meeting at 6:34 p.m. and noted for the record that Mayor Pro Tem Ransom and Councilmembers Atkins, Turner, Gotcher, and Money were present. Also present were City Manager Summer Spurlock, City Attorney Daniel Ray, and City Secretary Carole Kuykendall. Councilmember Dean was absent.

2. Invocation

Director of Community Development Steve Methven gave the invocation.

3. Pledge of Allegiance

Mayor Dreiling led the Pledge of Allegiance.

4. Presentations

5. Citizens to be Heard

Paul Park and Kimberly Henderson.

6. Public Hearings

- A. Consideration and action on an ordinance abandoning a 0.016 acre of a pie shaped Right of Way at the North West corner of the intersection of First Street and Pollard Street (*Steve Methven, Community Development Director*)

Public Hearing Held. No one spoke.

Councilmember Gotcher moved, Councilmember Turner seconded for the enactment of Ordinance 20-043: **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GREENVILLE, TEXAS, ABANDONING A 0.016-ACRE PIE SHAPE RIGHT-OF-WAY AT THE NORTH WEST CORNER OF THE INTERSECTION OF FIRST STREET AND POLLARD STREET; AND PROVIDING AN EFFECTIVE DATE.** Motion carried by unanimous vote of the City Council present.

- B. Consideration and action on an ordinance authorizing a request by Edwardo Rodriguez for approval of a zoning change from Single Family-2 to Single Family-3 zoning on a property consisting of thirteen parcels located west of the Lion's Lair and Colorado Street intersection and Colorado Street and Mitchell Street intersection (*Steve Methven, Community Development Director*)

Public Hearing Held. Kayla Woods with Stovall and Associates spoke on behalf of the applicant.

Councilmember Money moved, Councilmember Gotcher seconded for the enactment of Ordinance 20-044: **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GREENVILLE, TEXAS, APPROVING A CHANGE IN ZONING FROM SINGLE FAMILY-TWO ZONING TO SINGLE FAMILY-THREE ZONING; PROVIDING FOR A REPEALING CLAUSE, A SEVERABILITY CLAUSE, A PENALTY CLAUSE AND PROVIDING THAT THIS ORDINANCE SHALL BE EFFECTIVE FROM AND AFTER JULY 28, 2020.** Motion carried by unanimous vote of the City Council present.

City Council convened into Executive Session at 7:01 p.m. and reconvened into open session at 7:20 p.m.

- C. Consideration and action on an ordinance transferring parcel of unusable land dedicated to city by railroad company to Eileen Montgomery pursuant to Local Government Coe Section 272.001(b)(1) (*Daniel Ray, City Attorney*)

Public Hearing Held. No one spoke.

Mayor Pro Tem Ransom moved, Councilmember Atkins seconded for the enactment of Ordinance 20-045: **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GREENVILLE, TEXAS, SELLING AN UNUSABLE PORTION OF LAND TO ABUTTING LANDOWNER MS. EILEEN MONTGOMERY; AND PROVIDING AN EFFECTIVE DATE.** Motion carried by unanimous vote of the City Council present.

Public Testimony - *Public Testimony occurs when citizens are invited to address the Council on topics already on the agenda. Speakers will be invited to speak at the time of Council discussion for the item. Present your completed "Citizen's Comment Card" to the City Secretary prior to the meeting. Speakers are limited to 2 minutes for each agenda item.*

7. Ordinances

- A. Consideration and action on an ordinance authorizing an Interlocal Cooperation Agreement for governmental services relating to improvements on Bethel Road between the City of Greenville and Hunt County (*Press Tompkins, Public Works Director*)

Councilmember Turner moved, Councilmember Gotcher seconded for the enactment of Ordinance 20-046: **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GREENVILLE, TEXAS, AUTHORIZING AN**

INTERLOCAL COOPERATION AGREEMENT FOR GOVERNMENTAL SERVICES RELATING TO JOINT IMPROVEMENTS AND REPAIR OF PORTIONS OF BETHEL ROAD BETWEEN THE CITY OF GREENVILLE AND HUNT COUNTY; AND SETTING AN EFFECTIVE DATE. Motion carried by 5-0 vote with Mayor Dreiling and Councilmembers Akins, Turner, Gotcher, and Money voting "for" and Mayor Pro Tem Ransom "abstaining."

8. Resolutions

9. Consent Calendar

- A. City Council Meeting Minutes – July 14, 2020
- B. Ordinance authorizing final payment with Moss Utilities, LLC. for the Kari Lane & Sayle Street 16" Transmission Line (*Press Tompkins, Public Works Director*)

Ordinance 20-047: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GREENVILLE, TEXAS AUTHORIZING THE FINAL PAYMENT OF THE UNIT PRICE CONSTRUCTION CONTRACT WITH MOSS UTILITIES, LLC., FOR THE KARI LANE AND SAYLE STREET 16" TRANSMISSION LINE; AND PROVIDING AN EFFECTIVE DATE.

- C. Ordinance authorizing the final payment with Mesa Contracting L.L.C. for the WTP 2019 Clarifier Demolition and Renovation Project (*Press Tompkins, Public Works Director*)

Ordinance 20-048: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GREENVILLE, TEXAS AUTHORIZING THE FINAL PAYMENT OF THE UNIT PRICE CONSTRUCTION CONTRACT WITH MESA CONTRACTING LLC., FOR THE WATER TREATMENT PLANT CLARIFIER DEMOLITION AND RENOVATION PROJECT; AND PROVIDING AN EFFECTIVE DATE.

Councilmember Money moved, Councilmember Atkins seconded for the adoption of the Consent Calendar. Motion carried by unanimous vote of the City Council present.

10. City Staff/City Council Reports

COVID-19 Update (*if needed*) No updated.
June Comprehensive Financials (*Talia Willner, Administrative Services/Finance Director*)

11. City Council Discussion/Proposed Agenda Items

Councilmember Gotcher read an e-mail she had received.

12. Board and Commission Minutes

Keep Greenville Beautiful Quarterly Report

13. Executive Session

City Council convened into Executive Session at 7:39 p.m.

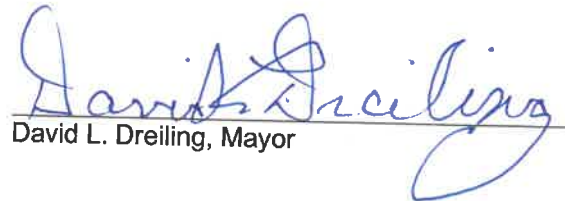
Section 551.071 (1) & (2) Consultation with City Attorney on any regular session agenda item requiring confidential, attorney/client advice necessitated by the deliberation or discussion of said items as needed; consultation with City Attorney regarding pending or contemplated litigation, settlement offers, or matters deemed subject to the Code of Professional Responsibility of the State Bar of Texas

14. Take action on any item discussed in Executive Session


No action taken.

15. Adjourn

Upon reconvening into open session at 8:00 p.m. and being no further business, the City Council adjourned by unanimous consent of the City Council present.


David L. Dreiling, Mayor

ATTEST:


Carole V. Kuykendall, City Secretary