



#1 Lou Finney Lane  
Greenville, Texas 75401  
(903) 457-2992

# Volunteen! Application

Teens must be at least **16** to apply (as required by the CITY OF GREENVILLE)

Full Name (First, Middle, Last) \_\_\_\_\_

DL#/St. ID# \_\_\_\_\_ Birthdate \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Email \_\_\_\_\_

=====

## Emergency Contact Information

Name \_\_\_\_\_ Phone # \_\_\_\_\_

Relationship to Applicant \_\_\_\_\_

=====

Have you worked in or volunteered at a library before?  Yes  No

If yes, please describe \_\_\_\_\_

\_\_\_\_\_

I am interested in volunteering in the following areas (Please check all that apply)

Shelving, Shelf-Reading

Children's Programming Assistance

Adult Programming Assistance

Special Events

Genealogy

Other (Please describe) \_\_\_\_\_

\_\_\_\_\_

**Equipment Knowledge** (Please check all that apply)

**Microsoft Word**

**Publisher**

**Excel**

**Microform Reader**

**Other** (Please describe) \_\_\_\_\_  
\_\_\_\_\_

**How many hours per week/month are you interested in volunteering? Week \_\_\_\_\_ Month \_\_\_\_\_**

**Days/times you are available:**

**Monday** \_\_\_\_\_

**Tuesday** \_\_\_\_\_

**Wednesday** \_\_\_\_\_

**Thursday** \_\_\_\_\_

**Friday** \_\_\_\_\_

**Saturday** \_\_\_\_\_

**By signing this form I understand that I am expressing an interest in volunteering at the W. WALWORTH HARRISON PUBLIC LIBRARY, and that CITY OF GREENVILLE requires a background check for all of its volunteers.**

**I also understand that without a PARENT reading and signing the attached Waiver of Liability my application cannot be processed.**

**Volunteer! Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Parent/Guardian Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

<b>- Library Use Only -</b>	
<input type="checkbox"/> Both forms complete	Staff Initials/Date ____/____
<input type="checkbox"/> Background Check Requested	Staff Initials/Date ____/____
<input type="checkbox"/> Background Check Cleared	Staff Initials/Date ____/____



## **Agreement to Volunteer**

**And**

## **Waiver of Liability**

This Agreement to Volunteer and Waiver of Liability is made effective on this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the City of Greenville, Texas, (hereinafter called City), and \_\_\_\_\_, an individual (hereinafter called "Volunteer").

**For and in consideration of the recitals set forth herein and in consideration of allowing Volunteer to offer services at the City, Volunteer, individually, and for Volunteer's spouse, children, heirs, and administrators, hereby releases, indemnifies and forever discharges City, each of City's officers, employers, agents, representatives, insurers, and all other persons, firms, corporations from any and all claims, demands, damages, including bodily injury, death, or property damage, actions, causes of action of any kind whatsoever, at common law, statutory or otherwise, or accidents of whatsoever kind or nature known or unknown, and which may occur or be incurred now or in the future and arise from any activity in which Volunteer is involved at the City, whether such damage, injury, loss, or claim arises from negligence of any other party, including Volunteer and this release and indemnity extends to include damage, injury, loss or claim suffered by Volunteer, Volunteer's spouse, children, representatives or heirs that arises and is caused solely by the negligent act or omission of City, its officers, employees, or representatives.**

**AN INDIVIDUAL SERVING ON A BOARD ESTABLISHED BY THE CITY CHARTER OR BY ORDINANCE/RESOLUTION DOES NOT NEED TO COMPLETE THIS AGREEMENT IN ORDER TO PERFORM SUCH SERVICE.**

Volunteer agrees to read and abide by the rules and regulations of the City and to comply with the reasonable instructions of City employees.

Volunteer affirms that he or she is over the age of 18, and is legally competent to execute this agreement.

Volunteer understands that the City does not allow Volunteers to immediately commence performing services. Any person who desires to Volunteer at the City will complete this agreement and waiver. After completion of this agreement and waiver, a background and

criminal history check, and approval by the City, City personnel will notify Volunteer that he or she may begin performing services.

Volunteer and City may terminate this Agreement at any time.

Volunteer fully understands the various risks associated with performing services at the City of Greenville.

Volunteer agrees that by signing this Agreement and initialing this paragraph, he or she consents to the City performing a background and criminal history check. Volunteer understands that the City retains the discretion, after receiving the results of the background and criminal history check, whether to allow Volunteer to perform services at the City.

**INITIALS:** \_\_\_\_\_

Volunteer understands that the City does not allow Volunteers to use cell phones, tablets, smart-watches, or any other mobile device capable of capturing audio, video, or photographs while performing services at the City unless the Volunteer receives express permission from the City Manager or City personnel who oversee the performance of the Volunteer's services. Volunteer agrees to comply with this rule while performing services at the City.

**INITIALS:** \_\_\_\_\_

Volunteer has read and understands this Agreement, is signing it for the purposes set forth herein, and for no other reason, and is signing this as Volunteer's free act.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Volunteer signature,

\_\_\_\_\_

DL# \_\_\_\_\_

DOB \_\_\_\_\_

Address

\_\_\_\_\_

\_\_\_\_\_

Phone # \_\_\_\_\_

Email Address \_\_\_\_\_