

**HOW LONG DOES IT TAKE TO GET A SWIMMING POOL PERMIT?**

The amount of time varies based on the complexity of the work, but generally you can expect the permit to be ready in three (3) working days.

**HOW DO I OBTAIN A SWIMMING POOL PERMIT?**

Swimming pool permits may be obtained by completing and submitting an application at the Community Development Office, 2315 Johnson Street, Room 107.

**HOW MUCH DOES A SWIMMING POOL PERMIT COST?**

<i>SWIMMING POOL PERMIT FEES</i>	
Public/Semi-Public Pools (Plus Annual Health Permit Fee, See below)	\$100.00
Annual Health Permit Fee for Public/Semi-Public Pools	First \$100.00 Additional \$50.00 each
Private Pool	\$50.00

**CITY OF GREENVILLE  
DEPARTMENT OF COMMUNITY  
DEVELOPMENT**

2315 Johnson St.,  
P.O. Box 1049  
Greenville, Texas 75403-1049  
Phone (903) 457-3160  
Fax (903) 457-0503  
[www.ci.greenville.tx.us](http://www.ci.greenville.tx.us)

**HOURS:**  
8 a.m. – 5 p.m.  
Monday – Friday

**Inspections are available 8 a.m. – 5 p.m.  
Monday - Friday**

**For more information about permits required  
by the City of Greenville, please contact:**

**Building Official  
(903) 457-3161**

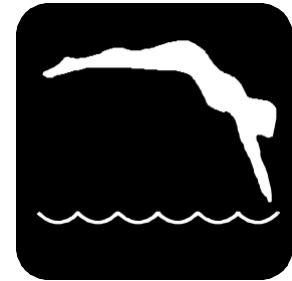
**Code Enforcement  
(903) 457-3160**

**Public Health  
(903) 457-3146**

**Exec. Secretary  
(903) 457-3161**



**How to get a  
SWIMMING POOL  
Permit**



*City of Greenville*  
**DEPARTMENT OF  
COMMUNITY DEVELOPMENT**

## **WHEN IS A SWIMMING POOL PERMIT REQUIRED?**

A person, firm or corporation shall not construct or install an in-ground or above ground pool, hot tub or spa without first obtaining a permit from the Community Development Office.

## **DEFINITION OF A SWIMMING POOL**

Any structure intended for swimming, recreational bathing or wading that contains water over 24 inches (610 mm) deep. This includes in-ground, above ground and on-ground pools; hot tubs; spas and fixed-in-place wading pools.

## **WHAT INFORMATION IS NEEDED TO GET MY PERMIT?**

The following information is required to complete your application for a pool permit:

1. Address of project.
2. Owner of property, address, and phone number.
3. Total square footage of pool and deck.
4. Side and rear setbacks.
5. Estimated cost of construction.
6. Pool plans must meet the specifications and requirements of the 2018 IRC and 2018 IBC.
7. Health Permit Application for public/semi-public pools will require compliance with TX DSHS Standards for public swimming pool and spa.

## **ARE THERE ANY SPECIAL REQUIREMENTS?**

1. An affidavit/site survey from a Registered Public Land Surveyor is required before a pool permit will be issued for a pool project valued greater than \$5,000. This affidavit/site survey shall ensure setback requirements.
2. The surveyor must then stake and string all setback lines on the lot. The proposed pool shall have forms in place, and string lines must be pulled for proper measurements.
3. The setback requirements for an above-ground pool is that the waters edge shall be a minimum of three (3) feet from the property line, alley line or easement line, except that when adjacent to a side street or no alley exists there shall be a setback of ten (10) feet.
4. The surveyor must then file with the Building Official a form survey and written affidavit showing that the pool is in conformance with the approved site plan and with required minimum setbacks before any concrete is poured, or before the pool is set.
5. The City's Building Inspector will inspect the site after the affidavit is provided.
6. Before the pool is filled with water, a vacuum breaker shall be installed at the rear hose bib and the fence/enclosure is to be completed.
7. If the filter system requires a backwash, it must be tied into the sanitary sewer system.
8. A final inspection must be approved prior to the actual use of the pool.

9. A health inspection is required prior to use for public/semi-public pools and spas.

## **WHAT INSPECTIONS ARE REQUIRED?**

1. Stakeout/form survey.
2. Belly steel - all steel, plumbing, electrical complete, prior to gunite.
3. Deck steel - Belly steel tied into deck at four (4) places. All steel in deck prior to concrete
4. Pool Final - everything complete: pool, fence, equipment must be running.
5. Health inspection for public/semi-public pools.

## **IS A FENCE REQUIRED AROUND MY POOL?**

Yes, all pools must be completely enclosed with a minimum four (4) foot fence or wall with a self-latching gate of the same height.

The enclosure shall be constructed to prevent a child of tender years from passing through or under the fence.

## **WHERE DO I DRAIN THE WATER FROM MY POOL?**

Swimming pool wastewater must be drained to the building drainage system, through an indirect waste pipe by means of an air gap.