

## Purchase Suggestion

The library welcomes patron suggestions and will evaluate each one in accordance with the current **Collection Development Policy** (*this is available on the library website or at the Circulation & Information desks at any time*).

WWHPL does not typically purchase textbooks, consumable activity/workbooks, or other specialty items.

If the library purchases the suggested item you will be put in the hold list for it. The library does contact patrons regarding its purchasing decision.

### Tips:

- Check the catalog before submitting a Purchase Suggestion; we might already have what you need.
- Don't worry about popular movies or books by popular authors, we usually get those.
- If the item you need is more than 6 months old, it might also be available through InterLibrary Loan.
- Though you may request an item at any time, items are purchased around 30 days prior to pub date.

### Patron Information

*You must be WWHPL patron with no fines or blocks on your account to be put on hold for a requested item. Please make sure the library has your current contact information on file.*

Name \_\_\_\_\_

Library Card # \_\_\_\_\_

### Item Information

Title \_\_\_\_\_

Series (if applicable) \_\_\_\_\_

Author \_\_\_\_\_

ISBN (if known) \_\_\_\_\_

Publication Year \_\_\_\_\_

Format (circle all that apply):                      print book              audio book              large print              DVD

Age Range/Audience (circle one):              adult              teen              children

**Please Note:** Not all suggested purchases can be added to the library collection.

<b>– Library Use Only –</b>	
Date Ordered _____	Barcode # _____
Reason(s) not purchased:	
<input type="checkbox"/> no reviews/poor reviews	
<input type="checkbox"/> out of print/unavailable through library vendors	
<input type="checkbox"/> best suited for non-public library/not likely to circulate	
<input type="checkbox"/> high cost/no discount	
<input type="checkbox"/> subject covered in collection/other title covers same information	